



CITY COUNCIL AGENDA

CITY COUNCIL CHAMBERS . 11465 WEST CIVIC CENTER DRIVE . AVONDALE, AZ 85323

WORK SESSION
February 19, 2019
6:00 PM

CALL TO ORDER BY MAYOR

1 ROLL CALL BY THE CITY CLERK

2. PARK MAINTENANCE UPDATE AND BOND DISCUSSION

City Council will receive a second update on park maintenance and begin to discuss plans for a future bond election or funding initiatives for voter consideration. This item is for information and discussion.

3. OPERATING BUDGET DISCUSSION

This presentation will give a general overview of the City's operating budget as part of the FY2020 budget preparation process.

4 ADJOURNMENT

Council Members of the City of Avondale will attend either in person or by telephone conference call.

Los miembros del Concejo de la Ciudad de Avondale participaran ya sea en persona o por medio de llamada telefonica.

Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the Council Meeting.

Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oido, o con necesidad de impresion grande o interprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos dias habiles antes de la junta del Concejo.

Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council may be audio and/or video recorded and, as a result, proceedings in which children are present may be subject to such recording. Parents, in order to exercise their rights may either file written consent with the City Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

De acuerdo con la ley A.R.S. 1-602.A.9, y sujeto a ciertas excepciones legales, se da aviso que los padres tienen derecho a dar su consentimiento antes de que el Estado o cualquier otra entidad politica haga grabaciones de video o audio de un menor de edad. Las juntas del Concejo de la Ciudad pueden ser grabadas y por consecuencia, existe la posibilidad de que si hay menores de edad presentes estos aparezcan en estos videos o grabaciones de audio. Los padres puedan ejercitar su derecho si presentan su consentimiento por escrito a la Secretaria de la Ciudad, o pueden asegurarse que los niños no estén presentes durante la grabacion de la junta. Si hay algun menor de edad presente durante la grabacion, la Ciudad dara por entendido que los padres han renunciado sus derechos de acuerdo a la ley contenida A.R.S. 1-602.A.9.



CITY COUNCIL AGENDA

SUBJECT:

Park Maintenance Update and Bond Discussion 2/19/2019

MEETING DATE:

TO: Mayor and Council**FROM:** Kirk Haines, Parks and Recreation Director, (623) 333-2416**THROUGH:** Charles A. Montoya, City Manager, (623) 333-1016**PURPOSE:**

City Council will receive a second update on park maintenance and begin to discuss plans for a future bond election or funding initiatives for voter consideration. This item is for information and discussion.

BACKGROUND:

The 2017 Parks, Recreation, Libraries and Trails Master Plan stated that Avondale residents identified the most important park maintenance services to receive the attention from City officials in the next two years included cleanliness of parks, cleanliness of restrooms and timeliness of repairs. Those community driven objectives are the emphasis of the parks maintenance staff's priorities. In brief, the park maintenance motto is for parks to be clean, green and safe.

In early October 2018, staff provided City Council with an update of converting the park maintenance operations from primarily contracted service to in-house staff. Hiring at that time was complete. Equipment and vehicle purchases were in progress. The park's employees were making a sudden splash in a very short period of time. City Council expressed their satisfaction of the park maintenance changes and direction. At the same time, Council commented that all parks should be maintained at a consistent level of service and we want to be proud of our parks.

Mayor Weise requested two items at the end of the meeting for staff follow up:

- More information on when and where Avondale should be adding more parks
- Information requested about re-programming the Community Center after the new Resource Center is constructed

DISCUSSION:

This follow up report is divided into three categories. The first is an update on the park maintenance services and progress since October. The second is responding to the two items requested from Mayor Weise during the previous work session. And the third item is information about a potential bond election or taxing initiative and outlining a timeline to place items on a future ballot.

Park Maintenance

Park cleanliness continues to be an emphasis area for our maintenance staff seven days a week and 16 hours a day. The challenge is keeping park areas clean 16 hours per day. As one example for park restrooms, the service standard for park restrooms is to clean and sanitize from ceiling to floor every day and before 8:00 AM on most days. The challenge is keeping them clean and useable for the next 14 hours after they are cleaned. To accomplish that outcome, the community park restrooms are checked and serviced three additional times throughout the day, and the neighborhood park restroom is checked and serviced one additional time during the day.

There are some variations to these standards as park use increases on weekends and during large-scale tournaments, the frequencies increase. Staff continues to assess park use and the impact on park cleanliness. Park use also affects turf management. The key continues to being flexible beyond the basic maintenance standards, and being able to adapt and schedule staff based on several factors. Examples of those factors includes field rentals and reservations, recreational demands/needs, scientific turf management, customer service expectations, and resource management.

Over the past few months, we have continued to refine our processes to better achieve our service standards. One example was of the method of cleaning the park grills and removing debris. Staff identified and acquired the correct cleaning equipment to service these areas. We are now able to complete the cleaning schedule up to the appropriate maintenance standards.

Because park use has slowed over the past few months due to cooler temperatures, the parks staff are finding projects to improve the overall quality of the parks system. For example, staff now use pressure washing equipment to remove stains and debris from playground equipment to help rejuvenate the vibrant colors and remove germs and bacteria. Additionally, staff are spraying winter weeds in turf and granite areas. They are trimming, pruning and restructuring trees and shrubs. They also revitalized the splash pad equipment. Staff rebuilt the batter's boxes and pitching areas with a clay soil mixture for more consistent surface on baseball and softball infields in preparation for spring operation and increasing park use. Repairs to the irrigation systems continues to be a high priority. Fortunately, the parks staff are finding and correcting deficiencies throughout the system.

City Council Meeting Follow Up

During the October 7, 2018 City Council work session, the Council requested follow up information. The first item requested information about if and where to add more parks. When the Parks, Recreation, Libraries and Trails Master Plan was updated, an inventory of existing city-owned parks was plotted on the Avondale map. And because there are numerous neighborhood and pocket parks in Avondale that are maintained by various homeowner associations, we believed it was necessary to also identify those as part of a service area that is providing similar services to Avondale residents. At that time, it was determined that the park need was being met in all developed areas of the city.

As new residential areas go through an approval process with the Development and Engineering Services Department, staff from several departments discuss the needs and requirements for open space and park areas. In most circumstances, a developer is required to provide park areas to fill any voids or gaps within their development. When there are voids or gaps, staff assesses opportunities for trails, open space connectivity, and parks that provide the recreational need for new development. As development continues toward southern Avondale, the need for a future community park is being met with the 30 - 40 acre community park in the Alamar development. Staff will continue to assess the demand for youth and adult sports fields to insure those recreational demands are being achieved.

The second item requested was to address the opportunity to re-purpose the existing community center in Historic Avondale once the new Resource Center is constructed. City Council will review a request in the upcoming Capital Improvement Program to hire a consultant to look at the existing footprint of the community center, identify programming opportunities and service gaps, and provide information whether it would be an economical approach to utilize this facility for recreational programs and services.

Bond/Referendum Information

During the City Council retreat on December 10, 2018, the Council discussed the potential for a future bond election, or tax initiative to fund quality of life capital improvements. The following is information for Council to further consider potential initiatives to help plan and determine whether to proceed with voter consideration.

Bond Propositions - all bond propositions must be included on a November ballot pursuant to Arizona Revised Statute 35-453. Upcoming dates include: November 5, 2019, or November 3, 2020.

Tax Increase Propositions - Tax increase propositions may be held on any of the four permitted elections days pursuant to Arizona Revised Statute 42-6006. Upcoming dates include: August 27, 2019, November 5, 2019, March 10, 2020, May 19, 2020, August 25, 2020, and November 3, 2020. Two election dates for 2021 are included in the table shown below.

The city's cost to place an initiative on a ballot for a Special Election (August/November 2019 or March/May 2020) is approximately \$113,000. The cost to place an initiative on a regularly scheduled election (August/November 2020) is approximately \$43,000.

The fees are set through a contract with Maricopa County. If the city holds an election on a county-wide ballot (August/November 2020) the fee is significantly lower due to Maricopa County sharing the ballot with the city. The costs to place items on the ballot is calculated by the number of registered voters in Avondale, printing/postage of a required publicity pamphlets, legal notices, translation expenses and miscellaneous election outreach expenses.

Provided below is a list of upcoming election dates and key notes to consider.

Possible Election Dates	Bond Proposition	Tax Increase Proposition
	Permitted	Permitted
August 27, 2019		X
November 5, 2019	X	X
March 10, 2020*		X

*Note: March 17, 2020 will be the next presidential preference election which is a separate elections from the March 10, 2020 election. Holding an election during this time could result in voter confusion due to the two separate ballots.

May 19, 2020		X
August 25, 2020		X
November 3, 2020*	X	X

*Note: November 3, 2020 will be the next presidential election and will result in a higher voter turnout and a more dense ballot.

March 9, 2021		X
May 18, 2021		X

Requirements for Placing an Initiative on the Ballot - a normal planning cycle for placing an initiative or bond election on a ballot is typically twelve months. Critical dates or deadlines typically occur within three to four months prior to the election date. For example, City Council directs the City Clerk to call an election four months prior to the election date. At three months prior to the election date, ballot language is required to be delivered to Maricopa County to be readied for the election ballot. Therefore, the remaining six to seven months prior to calling an election is used to seek public input and information from its residents to insure support prior to placing an item on the ballot. Often times, the public information gathering period is used to organize influential residents from the community to see if there is enough interest and support for a successful election.

BUDGET IMPACT:

This item is for information and discussion only.

RECOMMENDATION:

This item is for information and discussion.



CITY COUNCIL AGENDA

SUBJECT:

Operating Budget Discussion

MEETING DATE:

2/19/2019

TO: Mayor and Council

FROM: Lindsey Duncan, Finance and Budget Director, (623) 333-2011

THROUGH: Charles A. Montoya, City Manager, (623) 333-1016

PURPOSE:

This presentation will give a general overview of the City's operating budget as part of the FY2020 budget preparation process.

BACKGROUND:

This is the second in a series of presentations regarding the development of the fiscal year (FY) 2020 budget. This presentation will give a general overview of the City's operating budget. Emphasis will be placed on the general fund and other funds primarily used to fund the delivery of services.

DISCUSSION:

The information presented will lead to future discussions around the FY2020 budget. These discussions will assist the Mayor and Council in making informed decisions about the City's operations.

BUDGET IMPACT:

The information presented is intended to encourage discussion which will lead the development of the FY2020 budget.

RECOMMENDATION:

This item is for information and discussion only.